

# PSS BILLES

FALL TERM 2024

PIERCE COLLEGE

## COMMUNITY

Find out how one Pierce student is using his education to give back

pg. 2

Think you can't afford college?

Think again! Discover funds available for your education.

pg. 9

Try something new.
Sign up for a
non-credit class today!

pg. 10



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The best way to get to know Pierce College is to visit the campus! We welcome you to experience both of our beautiful campuses with a walking or virtual tour and learn more about how we can help you get started on your educational path.

Tour sign up:

www.pierce.ctc.edu/visit

Possibilities Vol. 58, No. 1 • USPS 7034 Fall 2024 • Published quarterly by Pierce College, 9401 Farwest Dr. SW, Lakewood, WA 984 98-1999. Periodicals postage paid at Tacoma, WA.

## Community Events at Pierce

Tickets for Pierce College Theatre and more information available at PierceCollegeEvents.com

### All exhibits are FREE and open to the public

#### PIERCE COLLEGE **PUYALLUP GALLERY**

Arts and Allied Health Bldg. Gallery

www.pierce.ctc.edu/galleries

#### **Artist Jaiden Stipp**

Oct. 7 - Dec. 5, FREE Opening Reception Oct. 10, 3-5 p.m.

## FREE to everyone!

All concerts are held in the **Puyallup Arts and** Allied Health Bldg., Black Box Theatre, unless noted otherwise.

#### **Hybrid Ensemble Concert**

Nov. 6, 2:30 p.m., FREE

#### Orchestra Concert w/ **Spanaway Lake HS**

Dec. 5, 7:30 p.m., FREE

#### **Choir Concert**

Dec. 6, 7:30 p.m., FREE

#### **Band Concert w/ Spanaway Lake HS**

Dec. 10, 7:30 p.m., FREE

Tickets: \$5 general admission, FREE for Pierce students with ID

#### **PIERCE COLLEGE** FORT STEILACOOM THEATRE

Black Box Theatre/Studio 320, Cascade Bldg.

#### Streets II

Nov. 15, 16, 22, and 23, 7 p.m.

#### PIERCE COLLEGE PUYALLUP THEATRE

Arts and Allied Health Bldg. Black Box Theatre, AAH 110

#### **Melancholy Play by Sarah Ruhl**

Nov. 21, 22, and 23, 7 p.m.

### **SCIENCE DOME**

Fort Steilacoom, Rainier Bldg. RAI 263 \$8 general admission (age 3+).

FREE for Pierce students with I.D.

#### **Shows and Show Times**

For a complete list of shows and show times please visit

www.PierceCollegeDome.com





In 2020, when the COVID-19 pandemic began, many students had to make the difficult decision between staying in school and supporting their families. One such student was Vitaly Bravo Urrutia.

Vitaly put his Pierce College education on hold to work whatever jobs he could find to help his mother pay rent, put food on the table, and support his three younger siblings while they attended school via Zoom.

"My example in my life is my mom," Vitaly said. "She's a fighter and she's my inspiration."

When he made the decision to put school on hold, Vitaly says he knew he would be back to fight not only for his dreams, but to make his mom proud.

"The highest grade she got to in school was third grade," Vitaly said. "To this day, she wants to go to school. So, by me going to college, it shows her she did not waste her time. I want to show her that her son is fighting here not only for himself but for his family."

Vitaly's mom supported her four children as a single parent, working overnight shifts at Fred Meyer or Safeway, doing her very best to make a life for them in the United States that she had always dreamt of growing up in Mexico.

While he was a student at Clover Park High School, Vitaly would work nights with his mom to help support his family.

"She taught me an incredible work ethic," Vitaly said. "I was a little shaky in high school, but I never stopped working."

After aging out of traditional high school, in 2018, Vitaly started working toward his high school diploma at Pierce College. When he finished that program, he immediately began working towards his associate degree in criminal

"I obtained my Pierce College high school diploma," Vitaly said. "I was the first person in my family to graduate from high school, but I was also the first one to put my feet on college ground."

One person that made a difference in Vitaly's journey was Pierce College Puyallup Student Life Director Aki Smith.

"I was a shell," Vitaly said. "I was so defensive when I first got here, but Aki helped me. Thanks to him, I opened up little by little and I shared my story. He guided me through

Vitaly's break from school in 2020 also allowed him time to get more work and life experience – including in the Lakewood Police Department Police Explorer's program. The program offers hands-on experience for people aged 14 to 21 years old who are interested in a career in law enforcement. Vitaly says it is one of the best opportunities he has ever had.

"I had a great experience that really shaped me into a productive young man with a strong mindset of making a difference no matter where I go," Vitaly said. "I feel like I have a purpose and that's to be a voice not only for Mexicans but for all Latin Americans who are struggling to find their voice."

While Vitaly finishes his degree in criminal justice, he is also working part-time as a campus safety officer at Pierce College. He hopes one day to continue a career in law enforcement as a deputy sheriff or state patrol officer.

"I have three main goals: the first is to be a voice for my community – which I'm doing now by sharing my story," Vitaly said. "The second is to get some recognition for our great campus safety department. And the third is to give back to my community through my career in any way I can."



**CHECK OUT VITALY'S CAPTIVATING VIDEO ON OUR YOUTUBE CHANNEL!** youtube.com/watch?v=3Yc0saMHcTg

PIERCE COLLEGE POSSIBILITIES FALL 2024 POSSIBILITIES. REALIZED.



#### **UNIVERSITY TRANSFER DEGREES**

If your goal is a bachelor's degree or beyond, it makes sense to attend Pierce College for your first two years. You'll pay a fraction of the cost for the same education and enjoy small class sizes and hands-on learning.

Associate in Arts (AA-DTA)

Associate in Science (AS-T)

- AS-T Track 1 for science pre-majors in biological sciences, chemistry, environmental/resource sciences, geology and
- AS-T Track 2 for science pre-majors in engineering, computer science, physics and atmospheric sciences

Associate in Biology (DTA/MRP)

Associate in Business (DTA/MRP)

Associate in Construction Management (DTA/MRP)

Associate in Math Education (DTA/MRP)

Associate in Music (DTA/MRP)

Associate in Pre-Nursing (DTA/MRP)

#### **BACHELOR OF APPLIED SCIENCE DEGREES**

Pierce College now offers the following six Bachelor of Applied

**BAS in Applied Business Management\*\*** – The Bachelor in Applied Science in Applied Business Management (BAS-ABM) is a cohort-based, full-time, two-year program. With this affordable, convenient and quality baccalaureate degree, you gain 21st century technical, transferable and lifelong-learning skills employers demand.

**BAS in Construction Management\*\*** – Students who complete the Associate in Construction Management can seamlessly transition into the Bachelor of Applied Science in Construction Management (BAS CM). The BAS CM provides greater depth into the skills and knowledge needed to gain employment within the construction management field.

**BAS in Dental Hygiene\*\*** – This program enjoys national acclaim and recognition for consistently graduating clinically skilled and intellectually strong dental hygienists.

**BAS in Emergency Management\*\*** – This online and hybrid program is part of a guided career pathway designed to prepare students to become 21st century emergency management professionals

BAS in Fire Services Leadership and Management\*\* – This professional development program trains existing fire service professionals to navigate the administrative, technical and operational demands of fire departments.

**BAS in Teaching\*\*** – This degree leads to teacher licensure with dual endorsements in both P-3 education and P-3 special education. The program was designed with best practices in teacher preparation in mind.

#### TRANSITIONAL EDUCATION

Whether you need to finish your high school diploma or learn English, Pierce College has a program to help you build your educational foundation.

Pierce College Adult Diploma (PCAD)

Basic Education for Adults (BEdA)

English as a Second Language (ESL)

General Education Development (GED)

#### **DEGREES**

Administrative Assistant Medical Office

Administrative Office Assistant

Applied Accounting

Applied Business (AAS)

Applied Business (AAS-T)\*

Computer Network Engineering

Construction Management

Criminal Justice

Data Management & Analytics

Digital Design

Early Childhood Education (AAS-T)\*

**Emergency Management** 

Fire Services Leadership and Management (FSLM)

Health Information Technology & Analytics

Kinesiology (AAS-T)\*

Medical Billing and Coding

Military Technology and Leadership (AT)

Network Engineering and Cybersecurity

New Media and Digital Design

Nursina (ADN)

Occupational Safety and Health (AAS-T)^\*

Office Management

Paraeducation (AAS-T)\*

Physical Therapist Assistant^^++

Social Service/Behavioral Health

Veterinary Technology\*\*

- \* Applied Science Transfer Degree (AAS-T)
- \*\* Special admissions procedures apply
- ^ Collaboration with Edmonds Community College ^^ Collaboration with Whatcom Community College
- + Collaboration with the Tacoma Fire Department
- ++ Associate in Science (AS)

## PROFESSIONAL/TECHNICAL CERTIFICATES

Pierce College's professional/technical certificates are designed to provide students with the technical and related skills needed for successful employment.

#### **CERTIFICATES**

Accounting Office Assistant	Emergency Management	State Initial Paraeducation
Accounting Technology	Entrepreneurship	State Paraeducation
Administrative Assistant Medical Office	Explorer/Cadet Pre-Law Enforcement	State Short Early Childhood Certificate of
Administrative Office Assistant	Fitness Coach	Specialization - Administration
Application Development & Analytics	Forensic Technology	<ul><li>State Short Early Childhood Certificate of</li><li>Specialization - Family Child Care</li></ul>
Bookkeeping	Healthcare Information Technology	State Short Early Childhood Certificate of
Business	Healthcare Emergency Management	Specialization - General
Business and Data Analytics	Human Resource Management	State Short Early Childhood Certificate of
Business Technology (IBEST)	Medical Billing and Coding	Specialization - Home Visitor/Family Engagement
CISCO Cybersecurity	Microsoft On-Premises and Cloud Systems	State Short Early Childhood Certificate of Specialization - Infant Toddler Care
Computer Systems Administration	Administration	<u>'</u>
Construction Management	Personal Training	<ul><li>State Short Early Childhood Education Certificate</li><li>of Specialization - Outdoor Learning</li></ul>
Construction Safety Technician^	Project Management	State Short Early Childhood Education Certificate
Crime Analysis and Investigations	Project Management Short Certificate	of Specialization - School-Age Care
Criminal Justice	Sales	Supervision and Management
Disaster Risk Management	Social Media Marketing	Tribal Emergency Management
Emergency Medical Services	Social Service/Behavioral Health	UX/UI Design
EMS Paramedic	State Early Childhood Education	
EMT	State Initial Early Childhood Education	

















Guided Pathways help you earn your degree faster. We offer one-to-one advising to help you customize your path and support your success. Whether you've chosen a career or you're still deciding, Pierce College provides easy-to-use tools to help you explore and set career goals. And, if you change your mind along the way, your support network will help you find the career path that's right for you.

#### PIERCE COLLEGE CAREER PATHWAY AREAS

Arts, Humanities, and Communication • Business • Education • Healthcare • STEM • Social and Behavioral Sciences, and Public Services

#### **EXPLORE CAREER PATHWAYS**

Not sure which career path to pursue? Check out the career exploration tools to discover pathways that fit your interests and skills.

Each Career Pathway includes programs of study. The program you choose is your specific focus within the Career Pathway. Programs of study are listed on the Career Pathways web pages and in the college catalog.

A course map is a sequence of courses designed by Pierce College faculty to meet the requirements for each program of study and earn a degree or certicate. Course maps are available in the college catalog and on the Career Pathways web pages.

#### **CREATE A PLAN**

You will work one-on-one with a student success coach who will help you create customized plans to support your success.

Your Education Plan is your customized schedule of courses and activities needed for graduation. It will keep you informed of your progress towards degree or certicate completion.

A funding plan will help you stay on track while paying for college.

A success support plan will help you balance your academic life with issues such as transportation, work scheduling, child care and more.

#### **CONNECT WITH SUPPORT**

Throughout your time at Pierce College, you'll be connected with a support network of instructors, student success coaches, financial planning advisors, tutors, and support services, all focused on your academic success.

#### **CONTACT US**

Learn more at www.pierce.ctc.edu/pathways

POSSIBILITIES. REALIZED. PIERCE COLLEGE POSSIBILITIES FALL 2024

## **RUNNING START**

THIS IS YOUR JUMPSTART!

Running Start is a statewide college program for academically qualified junior and senior high school students to enroll in courses to fulfill high school graduation requirements and earn college credit.

#### **RUNNING START BASICS**

- Dual credit program for HS juniors and seniors
- Available fall, winter, and spring terms
- May take up to 15 college level credits per term
- Tuition paid through Running Start
- Students qualifying for fee waiver can take up to 20 credits
- 15 credits = full time class load
- 100-level courses and above
- 1 high school credit = 5 college credits



www.pierce.ctc.edu/running-start

# Supporting You WHERE YOU ARE









IF YOU'RE IN NEED OF ASSISTANCE IN ANY OF THE FOLLOWING AREAS, DON'T HESITATE TO REACH OUT.

#### **FINANCIAL SUPPORT**

Our Financial Aid specialists are here to help! They will help you explore all options available to you, including grants, loans and emergency funding. All students are welcome to consult with Financial Aid – even if you've never worked with them in the past.

- THINK YOU CAN'T AFFORD COLLEGE? THINK AGAIN. YOU can get a Washington College Grant. Visit: wsac.wa.gov/wcg
- More Info: www.pierce.ctc.edu/financial-aid or financialaid@pierce.ctc.edu

#### **BASIC NEEDS SUPPORT**

We understand that support is vital along your educational journey. Pierce Advocacy and Resource Connections (PARC) provides critical information that can help you find food, medical, childcare and financial assistance.

■ More Info: www.pierce.ctc.edu/parc

#### TECHNOLOGY SUPPORT

Did you know Pierce College offers the tools you need to succeed in the classroom? Equipment such as Chromebooks, Wi-Fi hotspots, calculators and more are available to students to borrow for each quarter. The Student Technology Assistance Team (STAT) is available to help answer technology-related questions at stat@pierce. ctc.edu.

■ More Info: www.pierce.ctc.edu/parc-technology

#### **ACADEMIC SUPPORT**

Get the support you need, whenever you need it! Peer tutors are available for a variety of classes every quarter. You can access the Library, and the Tutoring, Math and Writing Centers online or in-person.

■ More Info: www.pierce.ctc.edu/student-support-resources

### Soccer

#### MEN'S

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**EVENT** 

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HOME

August 18 at 12 p.m. - vs. Walla Walla
August 20 at 5 p.m. - vs. Edmonds
August 21 at 6 p.m. - vs. Skagit Valley
August 29 at 3:15 p.m. - vs. Walla Walla University
September 18 at 3 p.m. - vs. Rogue
September 21 at TBA - vs. Lane
September 28 at 2:15 p.m. - vs. Highline
October 5 at 2:15 p.m. - vs. Clark
October 9 at 4:15 p.m. - vs. Centralia College
October 19 at 2:15 p.m. - vs. Tacoma
October 30 at 4:15 p.m. - vs. South Puget Sound

## Soccer

#### WOMEN'S

August 18 at 2:15 p.m. - vs. Walla Walla
August 20 at 9 a.m. - vs. Chemeketa
August 21 at 2 p.m. - vs. Columbia Basin
August 23 at 2 p.m. - vs. Edmonds
August 29 at 1 p.m. - vs. Walla Walla University
September 7 at 12 p.m. - vs. Tacoma
September 11 at 2 p.m. - vs. Clark
September 28 at 12 p.m. - vs. Highline
October 5 at 6 at 12 p.m. - vs. Green River
October 9 at 2 p.m. - vs. Centralia
October 19 at 12 p.m. - vs. Lower Columbia
October 26 at TBA p.m. - vs. South Puget Sound

## Volleyball

WOMEN'S August 23 at 1 p.m. - vs. Linn-Benton August 23 at 4 p.m. - vs. Treasure Valley August 24 at 10 a.m. - vs. Whatcom August 24 at 4 p.m. - vs. Roque August 30 at 11 a.m. - vs. Mt. Hood August 30 at 1 p.m. - vs. Everett August 31 at TBA - vs. TBA August 31 at 11 a.m. - vs. Yakima Valley September 6 at 12 p.m. - vs. Bellevue September 6 at 5 p.m. - vs. Spokane September 7 at 12 p.m. - vs. Big Bend September 13 at 3 p.m. - vs. Lane September 14 at TBA - vs. TBA September 18 at 7 p.m. - vs. Tacoma September 27 at 7 p.m. - vs. Shoreline October 2 at 7 p.m. - vs. Lower Columbia October 9 at 7 p.m. - vs. Green River October 18 at 7 p.m. - vs. Highline October 23 at 7 p.m. - vs. South Puget Sound November 1 at 7 p.m. - vs. Centralia

## Cross Country

WOMEN'S

August 31 at 11 a.m. - UPS Invitational at Fort Steilacoom Park October 5 at 9 a.m. - John Payne Invitational at Chambers Creek Regional Park



## PERGENEWS



### NEW TRUSTEE, LAUREN ADLER, APPOINTED TO PIERCE COLLEGE

Lauren Adler, a former Pierce College student, lifetime resident of Puyallup and accomplished government affairs leader, is proud to join Pierce College's Board of Trustees.

A former President of the Associated Student Body of the Puyallup campus, Adler attended Pierce College from 2010 until 2012. Since then, Adler has established herself as a transformational government affairs leader. Adler currently serves as the Government Relations Administrator for Pierce Transit. "It is an honor and a privilege to serve as a member of the Pierce College Board of Trustees," Adler said. "I'm excited to join the board and offer a unique perspective that is not always present in important governance conversations. And that's the perspective of a Millennial who was a student at Pierce College not too long ago and is familiar with how higher education can be accessed in our local community. Joining the board is a full circle moment for me, and I look forward to getting to work."

For seven years, Adler worked with Congressman Denny Heck – first, as an outreach coordinator, eventually working as the Congressman's District Director – where she advised him on a variety of issue areas, including higher education and labor. Adler also worked to connect our local communities directly to Congress by increasing opportunities for constituents to engage with Congressman Heck personally.

She is the former chair of the Parks and Recreation Board of Puyallup, a former member of the Puyallup Arts and Culture Commission, and was this year elected City Council member for Puyallup's District 1. Adler was also named one of South Sound Business' 40 Under 40 honorees in 2022.

"I am very pleased to have Lauren join our board," said Pierce College Chancellor and CEO Dr. Julie White. "In addition to her outstanding work in government relations, Lauren is a Pierce College alumna with a strong record of service to the community and will keep us focused on our mission and closing equity gaps so all our students can reach their goals."

In 2018, Lauren was privileged to buy her first home in downtown Puyallup. You can often find her at Pioneer Park with her two Cavalier King Charles Spaniels – Beau and Oreo. She also enjoys spending time with her nieces Marley (16), Finley (9), and nephew Wyatt (14) who are the coolest people she knows.

Adler is replacing Steve Smith, who has served the Pierce College community as a stellar member of the board since 2012.





## Wy Success: HOW ONE PIERCE COLLEGE ALUMNA GOT HER DEGREE AT HER OWN PACE

When Vanessa Garcia was preparing to graduate from Challenger High School in 2018, she wasn't sure if she wanted to start college immediately or focus on getting work experience.

A counselor at her school advised her to take just one class to get a jump start on her education. Pierce College was the most obvious and convenient choice for Garcia, who did not want to travel far for school.

"I wanted something convenient that would be a good starter place and that was Pierce for me," Garcia said. "I don't know what I would've done if I hadn't chosen to go to college, because so many of my opportunities have come from being here at Pierce College."

Garcia started at Pierce College with a single course – choosing to take her time instead of racing through a heavier course load to get to her degree as fast as possible.

"A lot of people I talk to are taking multiple classes, and I noticed from my conversations with them that often they get so overwhelmed that they focus on memorizing the material as opposed to really understanding and retaining what they are learning about," Garcia said. "I really like learning; I like going in depth about what I'm doing and not taking multiple classes at once allows me to do that."

With more time to focus on each class, Garcia was also able to spend time in the Pierce College tutoring center, connecting with a peer tutor who helped her understand concepts and problems from her assignments and feel more confident when turning in projects to her professors.

"It can be difficult to find people who know how to teach those who are neurodivergent, but I was able to find a tutor at the tutoring center who was great at explaining things to me and if I wasn't getting something she'd say, "no problem, let's try another way,"" Garcia said.

Garcia, who has autism spectrum disorder, is passionate about eliminating barriers for neurodivergent students, like herself. This year, she worked at Pierce College's Access and Disability Services, using her personal experience to help other ADS students navigate college life. She says her success, and the success of students like her, is all dependent on the opportunities they're given.

"I have been told before by some people who find out I have autism spectrum disorder that they were surprised I'm good at communicating," Garcia said. "In reality, communication is one of my strengths. I like engaging in great conversations and learning about others. Just because I'm that way doesn't mean another person who has ASD will be though, which is why you should get to know them first. I've experienced and seen first-hand the incredible results when they are embraced."

Going to school part-time let Vanessa get the work experience she wanted without sacrificing her schoolwork. On top of going to her classes at Pierce College, Garcia worked as an entertainment coordinator with Pierce College Student Life where she helped organize events like Raider Appreciation Days, family movie nights, comedy shows, and even a hypnotism event.

Garcia's job in student life led her to numerous other opportunities, including a job as an HR assistant at Lumen Field, and an internship at Cascadia Weddings and Events that turned in to a part-time job as an event planner.

"Pierce College really led me to these opportunities I would've never imagined myself going for," Garcia said, adding that the former heads of Pierce College Student Life – Kelsie Nabass and Sean Cooke – instilled leadership skills in her that were essential for her professional development.

Vanessa will finish her degree at her own pace, graduating with an associate of arts in communication studies in 2024.



"I found out who I was by coming to Pierce College," Garcia said, adding that her success at Pierce College is not due to her determination alone but is partly due to all the people at Pierce that have helped her along the way.

"I've had wonderful professors who have been so good to me – to the point where I might not have passed if I hadn't had them," Garcia said. "Kelsie and Sean in Student Life played a huge role in setting me up for success – they believed in me even at times when I didn't believe in myself even."

Garcia says for future Raiders, the most important thing she's learned at Pierce College is to write her own rules.

"If you're like me and you're hesitating to start college, do what feels right for you." Garcia said. "Don't compare yourself to other people and their journeys, because everybody is on a different path. Focus on your own self. If that means starting with one class and building from there? That's great!"

## FUNDS FOR COLLEGE

ARE YOU INTERESTED IN GOING TO SCHOOL?



The following resources are available to assist with tuition and additional supports while earning a certificate or degree.



**Federal and state grants** may be awarded to students with financial need. Unlike loans, these do not need to be repaid. Students must complete the Free Application for Federal Student Aid (FAFSA) or Washington Application for State Financial Aid (WASFA) each academic year to receive aid.

**Student loans** are borrowed money that must be

repaid. Some loans are based on financial need.

while others are not.



**Veterans Benefits** are available to assist both veterans and spouses/dependents of veterans.



Worker Retraining may assist with the costs of tuition, books, and transportation for individuals who have received unemployment benefits in the last 48 months, veterans who have separated from the military in the last 48 months, or active duty service members who will separate within the next

Opportunity Grants may assist with the costs of

tuition, fees, books, and support services to low-

income students in an approved program.



Work Study provides part-time employment to students. This program is available to students enrolled at least part time, and allows students to work both on and off campus. The funds do not need to be repaid.



WorkFirst may assist with tuition, books, and support services for students receiving TANF, referred by DSHS, and pursuing an eligible program.



**Scholarships** are available from both the college and outside sources. Some scholarships are open to all students in any program, while other scholarships are limited to students in specific programs.



BFET (Basic Food Employment & Training) may assist with tuition, books, and support services for students receiving SNAP and pursuing an eligible program.



The Washington College Grant provides guaranteed college funding through the state to all eligible residents of Washington state, including low- and middle-income students. The first step toward getting funding through the grant is to complete a federal or state financial aid application: Free Application for Federal Student Aid (FAFSA) or Washington Application for State Financial Aid (WASFA).

For those who qualify, the grant guarantees that you'll get the full Washington College Grant award that you qualify for, eliminating wait lists and letting you start college any quarter with your full grant award.





## **PERSONAL ENRICHMENT**

#### **PERSONAL DEVELOPMENT**

Explore new interests, develop new skills, and find your creative outlet.

## **ONLINE CLASSES**

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#### PROFESSIONAL DEVELOPMENT

Advance your career, sharpen your skills or prepare for employment with our convenient, 100% online courses. Check out our wide selection of noncredit courses for the best fit.

#### **KEY FOR PERSONAL ENRICHMENT COURSES**

**→** Flagging Course Description — Certified flaggers are responsible for.. IN PERSON PUY ADM 136 Fee: \$89 ← Course Fee Course Day(s) Friday 9 a.m. to 4 p.m. ← Course Times 1 session: Sep. 28 — Course Date(s) Location: campus/bldg/room) PUY = Puyallup FS = Fort Steilacoom

#### leams CLASSES

Courses marked VIRTUAL are conducted via Teams. No account or password required. Just click your assigned link to connect with your instructor and their virtual classroom.

#### Chline CLASSES

Courses marked ONLINE start anytime you choose! Access granted for 3 months.

MYCISON CLASSES
Courses marked IN PERSON are conducted face to face with your instructor.

Fee: \$39

## PERSONAL ENRICHMENT

NONCREDIT

## Art and Creativity

### How to Use your Cricut®

Unleash your creativity with the Cricut®! From setup to operation, explore the Cricut's key features and get hands-on experience with Cricut Design Space software, materials and tools. You'll test your newly acquired skills by creating your very own personalized decal! No prior experience is needed. You will need to bring your machine (no Cricut Joys or cartridge machines), a cutting mat, a laptop or tablet (no phones) for Design Space and a weeding tool. You may bring your own permanent vinyl but multiple colors of vinyl will be available.

IN PERSON Saturday Cooper

**PUY ADM 137** 

Fee: \$49 9-11:30 a.m. 1 session: Oct. 5

#### NEW Beginning Cricut® Level II - Holiday Lantern

Get ready to level up your Cricut® skills with our Winter-themed course! Join us as we dive into the art of transforming a vintage rustic decorative electric candle lantern into a masterpiece using Cricut® Design Space. In this hands-on workshop, we'll unleash our creativity by selecting the perfect designs and mastering the art of customization. Whether you're creating a cozy winter wonderland scene or adding just a touch of holiday magic, the possibilities are endless! Bring along your Cricut® machine (no cartridge models), a cutting mat, a weeding tool and your laptop or tablet loaded with Design Space. Lantern and supplies provided.



#### **Watercolor Holiday Notecards** Workshop

Have you seen the high price of greeting cards?! If you have always wanted to create your own unique Christmas or holiday cards, this is the class for you. You'll learn the basics of watercolor painting, including wet and dry techniques as well as color blending. It's easier than you think and a lot of fun! Spend a cozy morning creating in this single session course! Contact CE-Questions@pierce.ctc.edu for a supply list prior to the start of class.

IN PERSON	PUY AAH 236	Fee: \$5
Saturday		9 a.m. to Noo
Ward	1	session: Nov.
-	The same	18



#### **Drawing Fundamentals**

Unlock your creativity in our "Drawing Fundamentals" class. This course, ideal for everyone from beginners to aspiring artists, is designed to give students the foundations of drawing, sketching techniques, understanding proportions and other concepts. Contact CE-Questions@pierce.ctc.edu for a supply list prior to the start of class.

IN PERSON Tuesday Ward

PUY AAH 236 Fee: \$129 6 to 7:30 p.m.

#### NEWD Watercolor Autumn Trees

Explore the vibrant colors and serene beauty of autumn through watercolor painting in our "Watercolor Autumn Trees" class. Whether you prefer painting with leaves or without, and with or without color, this class offers flexibility to match your creative vision. Work at your own pace and choose your subject matter and degree of realism. Perfect for artists of all levels, this course provides the freedom to express your unique interpretation of autumn's splendor. Join us to capture the essence of fall in your own watercolor masterpieces. **Contact** CE-Questions@pierce.ctc.edu for a supply list prior to the start of class.

IN PERSON Thursday Ward

**PUY AAH 236** Fee: \$169 6-8 p.m. 6 sessions: Oct. 10 to Nov. 14

IN PERSON Thursday

**FS OLY 205** 

Fee: \$119 7-9 p.m.

#### NEW! Flowers in Ink NEW!

Unlock your creativity and discover the art of ink painting in our "Flowers in Ink class". Using brushes and ink, you'll learn to create delicate and beautiful floral designs that are perfect for framing or turning into personalized greeting cards. This class focuses on the elegance and simplicity of ink, guiding you through techniques to capture the intricate details and graceful forms of flowers. Whether you're a beginner or an experienced artist, you'll find inspiration and develop new skills in this supportive and engaging environment. Join us to explore the timeless beauty of flowers in ink and create stunning pieces of art that you can proudly display or share with loved ones. Supplies needed: Yatsutomo or other brand Multimedia Mineral Paper pad, India ink (very important that it is not waterproof), watercolor brushes: size 2 and 8, flat toothpicks, container for water, 2B pencil, kneaded eraser.

IN PERSON Saturday Ward

**PUY AAH 236** Fee: \$59

9 a.m. to Noon 1 session: Oct. 19

## olor Autumn Trees 6 to 7:30 p.m. Body, Health, Shirit, which solutions are served as the served a

#### **Developing Your Intuition Using Astrology and Tarot**

This popular course is back! Use astrology and tarot to help you develop and understand your own intuitive powers. To understand this course, we do ask that you have a basic understanding of the tarot. We'll study cycles and trends in your life, how to work with daily transits using the monthly calendar, compatibility charts, celebrity charts and your solar returns for the year. Bring your favorite tarot deck to class. No Class October 31.

7 sessions: Sep. 26 - Nov. 14

#### NEW Smudging - Protect & Purify Make & Take

Smudging is the ancient practice of burning fragrant leaves and flowers to purify an area or provide protection from negative energy. In this class you will learn smudging techniques, meditations and which plants are safe to use for smudging. You can also make your own cedar smudge stick, smudge herb blend kit with shell and feather. - \$10 fee due to instructor Class includes handout, meditation guide & eBook.

IN PERSON **PUY CTR 178** Fee: \$39 Saturday 10-11:30 a.m. Bailey 1 session: Nov. 23

#### Balance Your Circadian Rhythm

Circadian rhythms are our 24-hour sleep / wake cycle or "inner clock" that balances our bodies' daily functions. Learn how to balance your circadian rhythm using multiple methods that can improve our general health, nutrition, sleep habits and mental clarity. This class covers how to align our master clock using the S.H.A.D.E. method and personalized plan suggestions. Class includes a handout, circadian rhythm

IN PERSON **PUY CTR 178** Saturday 10-11:30 a.m. Bailey 1 session: Nov. 9

journal and eBook.

### Career & Trade Skills

#### NEWD Tips & Tricks for Salary Negotiation – How to Create a Winning Pitch

In this course, you'll learn tangible tips for how to create a winning salary negotiation pitch. This course will provide you an opportunity to learn how to engage in impact storytelling to demonstrate your marketability, how to use story telling in negotiation conversations, and what types of benefits one can negotiate. You'll walk away with increased confidence in how to sell yourself in person and on paper and a salary negotiation pitch. This course is geared to high school graduates, college graduates and entry to mid-level management professionals of all industries.

VIRTUAL Thursday Graham

6-7:30 p.m. 2 sessions: Nov. 7 to Dec. 5

#### Stay Active and Independent for Life (SAIL) Program Leader **Training**

If you are a health, fitness, nursing or senior care professional, join our online SAIL program. Get the training you need to lead SAIL exercise sessions to assist older adults to improve strength, balance and assist them with their ability to perform daily tasks. Continuing Education Units (CEUs) are included in the course fee.

ONLINE Sep. 23 to Dec. 6 Fee: \$299

#### **Using Social Media in Business**

One of the biggest challenges for business owners is finding new customers. Over the past decade, some business owners have leveraged social media to do just that. Whether you're a social media novice or a seasoned veteran, this course will give you a solid foundation in social media marketing and using it to grow your busines. Start anytime!

3 MONTH ACCESS



#### Marketing Your Business on the Internet

Find out how to market your business on the Internet, even if you have little or no money to spend! In this practical, hands-on course, you'll discover proven methods that will help you establish an Internet presence and build an online brand identity. You'll learn how search engine optimization (SEO) works and how to track your site's performance using web analytics. You will discover how to use online advertising, email marketing, and social media (including blogs) to drive business to your website. Finally, you'll learn how to keep your visitors coming back again. Start anytime!

> 3 MONTH ACCESS Fee: \$149



#### **Start your Own Online Business**

The Internet has made it possible to create, launch, and build a profitable business from the convenience of your home with little to no upfront investment. This course will give you a solid foundation for building and growing a successful digital business. You will be given a step-by-step approach that is easy to follow from building a simplified strategy to branding your business. You will learn to create a product and how to build and launch your own website. You will learn to engage prospective customers and implement a process that will drive fresh leads to your business. You simply need to know what to do and how to do it. So, whether Fee: \$149 you are looking to generate a nice side income or even to replace your current income and ditch your full-time job, this course is for you. Start anytime!

3 MONTH ACCESS Fee: \$129

#### Flagging (In-person)

Certified flaggers are responsible for worker and public safety during road construction, utility work and maintenance operations. Through visual movements and appearance, flaggers must establish authority and confidence so traffic will respond in time and consistently with the need to stop, change lanes, proceed more slowly or maneuver as necessary around the work site. This course prepares students to receive a flagger certification card, which is valid for three years in Washington, Oregon, Idaho and Montana. Students must be at least 18 years old. There is an open-book test at the end of class in which you must have a passing score of 80 percent or more to receive your certification. **Book** 

included in course fee. Bring a sack lunch.

IN PERSON **PUY ADM 136** Saturday 9 a.m. to 4 p.m. Pollard 1 session: Sep. 28

IN PERSON Friday Pollard

**PUY ADM 136** Fee: \$89 9 a.m. to 4 p.m. 1 session: Oct. 25

**PUY ADM 136** Fee: \$89 Friday 9 a.m. to 4 p.m. **Pollard** 1 session: Nov. 22

PIERCE COLLEGE POSSIBILITIES FALL 2024 POSSIBILITIES. REALIZED.

## Dance, Fitness & Training

#### Women's Welcome2Golf at **Chambers Bay**

Welcome2Golf is your perfect on-ramp to the game. Four group lessons to get you from the lesson tee to the golf course. This Women's only class includes 6 hours of instruction. The last class includes a game-like experience. Free rental set equipment for each class provided which includes club fitting.

IN PERSON Tuesday Dent

CB\* Fee: \$149 4:30-6 p.m. 4 sessions: Sept. 24 to Oct. 15

4 sessions: Sept. 25 to Oct. 16

#### Co-Ed Welcome 2 Golf at **Chambers Bay**

Welcome2Golf is your perfect on-ramp to the game. Four group lessons to get you from the lesson tee to the golf course. This Men and Women's combined class includes 6 hours of instruction. Last class includes a game-like experience. Free rental set equipment for each class provided which includes club fitting.

CB\*

IN PERSON Wednesday Dent IN PERSON

CB\* Fee: \$149 Sunday 8:30-10 a.m. Dent 4 sessions: Sept. 29 to Oct. 20

#### NEW Reset with Breath

Discover the transformative power of breath in our 4-week Breathwork course, designed to help you cultivate a more balanced and regulated nervous system. This immersive experience will teach you simple yet effective breath practices that can be seamlessly integrated into your health and wellness journey. Through this course, you will learn techniques to reduce anxiety, lower stress, and improve sleep, empowering you to show up as your best self in your daily life. Each session includes an extended, guided breathwork practice, and you will receive access to over 8 recordings to use after class. Unlock the potential of your breath and experience profound changes in your overall well-being.

**PUY ADM 141** IN PERSON Fee: \$69 Wednesday 7-8 p.m. DeLuca 4 sessions: Oct. 2-23

#### **Stretching and Conditioning**

Basic conditioning to increase mobility and strength. Ideal for non-dancers and gently paced for adults to improve postural alignment, core strength, and flexibility - not cardio. Exercise mats are recommended for floor work. Please park in back lot and come in through the back entrance.

IN PERSON Wednesday Kirk-Stauffer

Fee: \$149

3:30-5 p.m.

DTNW\* Fee: \$149 9-10 a.m. 10 sessions: Sep. 25 to Nov. 27

#### **Beginning Tap Dancing**

Have you always wanted to learn to Tap dance but didn't know where to start? This is the place to discover the fun and joy of Broadway style and rhythm tap dance, or refresh your skills if it has been a while since your tap shoes have been on. A fun, energetic and welcoming group geared to adults and teens emphasizing basic rhythms and moves. Learn a new vocabulary: brush, flap, hop, shuffle, stomp, stamp, how to do basic turns. Tap shoes are required – you can contact the studio for additional information on dancewear or attire for class. DTNW -253-565-5149 or email dancetnw@gmail.com. Please park in back lot and come in through the back entrance.

IN PERSON Monday Kirk-Stauffer

DTNW\*

Fee: \$149 7-9 p.m.

10 sessions: Sep. 23 to Nov. 25

\* DTNW - Dance Theatre Northwest 2811 Bridgeport Way W., Suite #24 University

#### Qigong in the Morning

Qigong is a thousand-year-old discipline designed to improve physical and mental health. This class will introduce the movements of Mawangdui Daoyin, a system based on the famous silk paintings unearthed from an archaeological excavation at Changsha, Hunan Province. Also included will be Meridian Tapping, breathwork and preliminary warmups. Qigong in the Morning will promote a calm and focused mindset while increasing energy levels and setting a positive tone for the rest of the day!

IN PERSON Saturday Llanos

**PUY CTR 102** Fee: \$119 8-9 a.m. 8 sessions: Oct. 5 to Nov. 23



#### Tai Chi – Beginning

This course is designed to accommodate beginners. Emphasis will be placed on establishing a solid foundation of fundamentals. You will enhance internal strength and energy while improving your balance, vitality, and stamina. Tai Chi is known to relieve inner stress and help calm the mind.

IN PERSON Saturday Llanos

PUY CTR 102 Fee: \$119 11:45 a.m. to 12:45 p.m. 8 sessions: Oct. 5 to Nov. 23

#### Tai Chi – Intermediate

This course is for students who have completed Beginner's Tai Chi. Course content reviews Section 1A of the Yang Family Long Form moving into Section 1B (completing the form) and into a deeper understanding of breath and movement while following the Classics of Tai chi.

IN PERSON Saturday Llanos

**PUY CTR 102** Fee: \$119 10:30-11:30 a.m. 8 sessions: Oct. 5 to Nov. 23

#### Tai Chi – Advanced

This course is for students who have completed both Beginner and Intermediate classes. Course content reviews form refinements on Sections 1 and 2 with deeper studies on the Classics and Martial aspects of the form.

IN PERSON Saturday Llanos

**PUY CTR 102** Fee: \$119 9:15-10:15 a.m. 8 sessions: Oct. 5 to Nov. 23

## Home & Garden

#### **NEW!** Herbalist Certificate Program

Explore the world of herbs and herbal medicine with our intensive Herbalist Certificate Program. Learn the historical and biochemical aspects of plant-based medicine to improve diet and health planning. Each module covers a body system, related herbs, herbalist history, botany, biochemistry, nutrition, herbal preparations, creating blends, and energetic theories. The program consists of 15 modules divided into three sections: Modules 1-5 (Fall 2024), Modules 6-10 (Winter 2025), and Modules 11-15 (Spring 2025). Each 3-hour in-person module includes lectures and hands-on product creation, along with 2-4 hours of at-home coursework. There will be a test at the end of each section, culminating in a final exam after the last module. Upon completion and test submission, you will receive a certificate of completion. Gain the knowledge to start a career in the natural medicine industry, launch your own business or product line, or enhance your current profession. In addition, your instructor will guide you on your path and help with a personalized business plan. Price of \$533 is per quarter.

#### MODULE 1 **Herbal Medicine Basics**

What is an herbalist? Tools and equipment. Western medicine; acquiring herbs; creating blends; researching herbs; interactions and precautions; energetics; teas and tonics. Ancient herbalist; water soluble herbs; tannins; and botany and plant classification.

IN PERSON

PUY CTR 178

Saturday 12-3 p.m. Bailey 1 session: Sep. 28

#### MODULE 2

#### **Herbal Supplements and Nutrition**

Herbal supplements, nutrition and superfoods. Western medicine: doctrine of signatures. Seasonal use of herbs, duration and doses. Botany and plant anatomy. Herbal actions, phytonutrients, and ancient herbalist.

IN PERSON

Saturday 12-3 p.m. Bailey 1 session: Oct. 12

PUY CTR 178

#### MODULE 3 **Upper Digestion System**

How it works: herbal actions, tastes and how they affect the body. Cooking with herbs: working with fresh vs. dried herbs. Harvesting, drying and storing herbs. Ancient herbalists.

IN PERSON Saturday

**Bailey** 

**PUY CTR 178** 12-3 p.m.

1 session: Oct. 26

www.PierceCE.com

*To register online, go to:* 

#### MODULE 4

#### Reproduction System – Women

Price of

is per quarter

How it works: pregnancy, menopause and menstruation. Shamanism 1; Ancient Herbalists. Women's tonic herbs, and Native American herbs. Doulas and midwives. Herbal actions and decoction teas.

IN PERSON

Saturday 12-3 p.m.

Bailey 1 session: Nov. 9

PUY CTR 178

#### MODULE 5 Reproduction System – Men

How it works: men's sexual and health dysfunctions. Gout, fertility and libido. Ancient herbalists, shamanism, smudging and smoking. Men's tonic herbs and South American herbs. Herbal actions, longevity and adaptogens.

IN PERSON Saturday

PUY CTR 178

12-3 p.m. 1 session: Nov. 23



#### NEW! Cast Iron Cooking and Care

Come learn the basics of using and caring for your cast iron pans as well as some cooking ideas. We'll discuss collecting vintage iron and include showing how to cook outside using camp dutch ovens! Dress for the weather because we'll be outside!

IN PERSON **PUY CDP** Saturday

Basquez

10 a.m. to Noon 1 session: Sep. 28

Garden with the Seasons: Fall Planting & Winter Prep

Learn why working with mother nature makes gardening easier and how it also helps our landscape adapt to climate changes. In this class you will discover what you need to do to seasonal prepare your garden for fall and winter months while getting a jump start on spring and summer. We will cover when to cultivate your garden and edible plants, as well as when the best times you can plant, transplant, propagate, start seeds, prune, mulch and fertilize your landscape. Includes a year- round garden planning by the moon schedule, seasonal gardening guide, handout, and eBook.

IN PERSON PUY CTR 178 Saturday 10-11:30 a.m.

Bailey 1 session: Sep. 28

#### **Herbal Medicine Chest**

Learn how to stock your herbal medicine chest with easy to make home remedies using herbs, spices, and other natural ingredients. Fun to do with friends and family. Explore what you can create in your own kitchen and share with friends and family. Join Certified Herbalist Kerri Bailey as she shares her 30 years of experience and recipes with you. Students will learn how to makeherbal vitamins, tinctures & extracts, balms & butters, herbal sprays, essential oil blends, tea blends and bath salts. Class includes a handout and an eBook.

IN PERSON PUY CTR 178 Fee: \$39 10-11:30 a.m. Saturday 1 session: Oct. 12 Bailey

#### **Create Seasoning Blends** Make & Take

Learn how to stock your herbal medicine chest with easy to make home remedies using herbs, spices, and other natural ingredients. Explore what you can create in your own kitchen and share with friends and family. Join Certified Herbalist Kerri Bailey as she shares over 30 years of experience and recipes with you. Students will learn how to make: herbal vitamins, tinctures, extracts, balms, butters, herbal sprays, essential oil blends, tea blends and bath salts. Class includes a handout and an eBook.

IN PERSON Saturday Bailey

PUY CTR 178 Fee: \$39 10-11:30 a.m. 1 session: Oct. 26

\* CB - Chambers Bay Golf Course,

University Place, WA 98467

### Language

#### **Beginning Conversational** Spanish Level I

The best way to learn a language is through conversation, which we will do virtually via Teams! In this fun and relaxed beginning-level course, we'll teach you conversation skills which will allow you to communicate with others in Spanish. You'll learn the basics, such as how to ask for directions, order a meal, or ask the price of an item plus much, much more!

VIRTUAL	Fee: \$129
Tuesday	6-7:30 p.m.
Palacios	6 sessions: Sep. 24 to Oct. 29

#### **Beginning Conversational** Spanish Level II

The best way to learn a language is through basic conversation. This is a continuation of the class Beginning Coversational Spanish, in the class we will continue adding vocabulary, introduce verbs, and form sentences to use in conversations. This course is ideal for those with more knowledge of Spanish. It is encouraged to have taken Beginning Conversational Spanish Level I but not required.

VIRTUAL	Fee: \$129
Thursday	6-7:30 p.m
Palacios	6 sessions: Sep. 26 to Oct. 31



#### **Discover Sign Language**

Discover Sign Language will teach you how to sign basic phrases and complete sentences and how to put it all together, allowing you to introduce yourself and start a conversation. Along the way, you will learn signs for colors, numbers, locations, family, and the activities you like to do. Throughout the course, you will learn by watching videos that demonstrate how to make the signs and how to incorporate facial expressions to communicate in this beautiful language. This course is taught using the best practices of the industry with a minimum of audio support. Start anytime!

3 MONTH ACCESS

To register online, go to:

www.PierceCE.com

Fee: \$129



### Music & Voice

#### **Introduction to Voiceovers** (Getting Started in Voice Acting)

Explore the craft of voiceovers! Discover current trends, opportunities and tools you need to find success in this growing remote working industry. Read a real script and receive coaching from your instructor, a professional voice actor, to improve your delivery. One-time, 90 minute, one-on-one, video-chat class! After registration, please email ce-questions@pierce.ctc.edu to schedule your one-on-one chat today! Start anytime!

ONLINE	Fee: \$69
ARRANGED	90 minutes
VFA	1 session: ONLINE

#### **Beginning Guitar**

Come learn how to play your guitar guickly and easily in this fun course. You will learn the basics of reading music, how to hold and use a pick, tuning, chords, finger numbers, hand position, strum patterns and more. You'll also learn several songs, all with different styles and techniques. Please bring a functioning guitar and pick to class. \$10 Supply Fee due at the beginning of first class.

IN PERSON	<b>PUY AAH 203</b>	Fee: \$119
Wednesday		5:30-7 p.m.
Herring	5 sessi	ons: Oct. 2-30

## Personal Planning and Finance

#### Planning for Your End of Life

As the holidays get underway, your families will be thankful for the gift of end-of-life planning. Learn how to put your will, final papers, and end-of-life information in order. Topics include important documents to have on file, helpful information for loved ones, and ideas for leaving a lasting memory. A checklist to follow and a resource list will be provided.

IN PERSON	<b>PUY ADM 136</b>	Fee: \$39
Tuesday		6–8 p.m.
Holmstrom	1 se	ession: Oct. 29

#### **NEW!** Medicare Made Simple

READY TO REGISTER? Go online at www.PierceCE.com or call 253-864-3330

How do you enroll in Medicare? What do Parts A, B, C, and D cover? We will discuss the different parts of Medicare and what they do, explain the differences between Medigap and Medicare Advantage, how to choose a secondary plan that fits your needs, and most importantly how to help counteract the rising cost of prescriptions. Please join us for a nopressure Q and A session that will simplify your Medicare plan options. Veterans, Medicare and Medicaid recipients, all ages welcome.

IN PERSON	PUY ADM 136	Fee: \$29
Saturday	10	a.m. to Noon
Voss	1 se	ession: Oct. 19

#### **Healthcare and Your Retirement**

What keeps you up at night? Have you thought about Medicare? We'll be hosting a discussion on the in's and out's of your healthcare options as you near retirement! If you're approaching 65, this course is essential for preparation!

IN PERSON	PUY ADM 136	Fee: \$29
INFERSON	FUT ADM 130	ree. 323
Wednesday		6-7:30 p.m.
Loe	1 se	ssion: Oct. 2
A CONTRACTOR OF THE CONTRACTOR		

#### Estate Planning – Introduction to the Basics

What is a will? Do I need a trust? How do I know which option is best for me? Please join us for this informative class to learn the basics of estate planning.

IN PERSON	PUY ADM 136	Fee: \$2
Wednesday		6–8 p.m
Loe	1 s	ession: Oct. 1

#### Advanced Estate **Planning**

This course is designed to dig deeper into the estate planning process. We will discuss the more complex issues that arise when dealing with estates. Bring your questions and concerns so we can help discuss your options!

IN PERSON	PUY ADM 136	Fee: \$29
Wednesday		6–8 p.m.
Loe	1 s	ession: Oct. 23

#### 401k Your Questions Answered

9 How do you get control of your deferred compensation? What steps can you take to keep your retirement plan safe, managed properly and still grow? Join us and learn about your choices when it comes to your retirement funds! You've got options!

IN PERSON	PUY ADM 136	Fee: \$29
Wednesday		6-7:30 p.m.
Loe	1 se	ssion: Nov. 13

### Photography **Secrets of Better Photography**

Secrets of Better Photography will teach you how to take outstanding photos. Whether you use a DSLR, a point-and-shoot camera, or your phone for your photography, you will learn how to get the best results from your camera. This hands-on course will teach you how to choose the right photographic equipment to compose images with style. You can take your camera out of auto mode after learning about lighting, motion, aperture, shutter speed, and ISO settings. You will also explore common photography topics, including portraiture, children's photography, pet photography, and digital editing. Each lesson includes exercises and assignments, so you can apply what you learned to your own camera. Start anytime!

3 MONTH ACCESS Fee: \$129



#### **Photographing Nature with** Your Digital Camera

Nature photography can be a fun, relaxing, and exciting hobby! In this course, you'll learn about the many aspects of outdoor photography as well as how to master your digital camera's controls and features. With the knowledge you gain in this course, you'll be taking exceptional nature photos in no time. You'll explore composition and lighting issues and find out how to take beautiful photos of landscapes, flowers, trees, and water. Along the way, you'll delve into your camera's shutter speed and aperture controls so that you'll be able to capture the photos you really want. You will discover how to use your computer to process your photos and digitally correct the most common problems. Start anytime!

3 MONTH ACCESS Fee: \$129

#### Photographing People with your Digital Camera

Photographing people can be fun, exciting, and complicated! This course will make taking beautiful pictures of adults, children, and babies simple. You will start with the basic principles you need to know in order to become a people photographer. You will discover the best way to shoot faces, fix common closeup problems, and use digital photo editing techniques to retouch your photos and make other improvements. Learn portrait and formal group shots, where you will learn how to organize people, which angles to use, and which to avoid. You will become proficient in action photography, and you will learn some fun, creative ways to photograph children and babies. You will even gain expertise in filling your photographs with imagery, setting moods and creating themes. Start anytime!

> 3 MONTH ACCESS Fee: \$129

## Writing

#### NEWD A Novel in Four Drafts

Every draft of a novel can be more than just another version of the manuscript. It can be an ongoing evolution that keeps improving with each stage until the work is finally the best version of itself. Writers in all stages of production will benefit from this detailed and engaging look at the writing and revision process. Participants in this course will learn what they should focus on for each draft, techniques for effective editing, and how to complete that book that never seems to be good enough. IN PERSON

Thursday Schopfer

**PUY ADM 141** Fee: \$79 7-8 p.m. 4 sessions: Oct. 3–24 Stuart

#### NEWD The Four Pillars of **Narrative Story**

Nearly every story is made up of different types of scenes, each one requiring a different skill set from the author to write effectively. Writers of all genres will benefit from this four-part course designed to teach students the unique benefits and requirements for each type of scene. Subjects covered will include setting and character description, dialogue, internal monologue, and action. No class November 11

IN PERSON PUY ADM 141 Fee: \$79 Monday 7-8 p.m. Schopfer 4 sessions: Oct. 21 to Nov. 18

#### The Journey from Idea to Manuscript to a Published Book

So, you have this great idea for a book and deep down you know you want to write it. But how do you start? How do you know when it's ready? Who do you show it to when it IS ready? How do you get it published? These were all the questions bouncing around in my head when I decided to finally sit down and write my first manuscript. Come along for this 2.5-hour workshop where I outline my personal tips and tricks to getting a book published with a publisher. I'll go through the things you need to know as you start, what happens in the middle, how to shop your manuscript around, and what to do once you've signed the contract. I'll lay it all out, give you lots of time for questions, and provide you with a list of resources to help you move forward. I will also share advice from other writers and their experiences from selfpublishing, traditional and hybrid options. To answer your first question: Of course, you can DO IT!

**PUY** Fee: \$59 Saturday 10-12:30 p.m. 1 session: Sep. 28

### PIANO INSTRUCTOR NEEDED

Do you have an idea for a class? We would love to hear about it! **QUALIFICATIONS:** 

No degree necessary ■ Experience/expertise in subject matter ■ Willingness to share with others

Please contact Tracy Clark at 253-840-8451

PIERCE COLLEGE POSSIBILITIES FALL 2024

SIX-WEEK CLASSES 24 clock hours **ONLY** \$149!

## GET YOUR CLOCK HOURS

EARN YOUR CLOCK HOURS THIS FALL AT PIERCE COLLEGE! We offer many enriching courses this fall by investing in your professional development. Join us for enriching courses designed to help you stay ahead of the curve. Visit our website today to learn more and enroll!



\*P-12 CLOCK HOURS: The Pierce College Community and Continuing Education department is an approved OSPI (Office of the Superintendent of Public Instruction) clock hour provider.

**PLEASE NOTE:** *Pierce College recommends that you* check with your school district and/or state licensing agency to verify these course offerings will meet your district and/or state requirements for salary advancement and/or state certificate re-licensure. No refunds are given once you have been issued your username and password information.

## **JOB SKILLS**



#### FREQUENTLY ASKED QUESTIONS

- How do I find out more about these classes? Go to Professional.PierceCE.com for detailed course descriptions, pricing, more classes and registration.
- Do I have to attend a classroom in-person to take a course? No. Our courses are entirely online. You can work on course material wherever and whenever you have Internet access.
- What can I expect from an online course? While content will vary depending on the subject, all courses feature instructional text and a final exam. Many courses also include supplemental learning material, such as assignments, quizzes, audio, video, infographics, and hands-on labs. You do not need to be logged on at a specific time each day.
- What does "Instructor moderated" mean? Instructor-Moderated courses operate on rolling monthly basis, with four available start dates. After enrolling, you will receive new lessons on a set schedule over a six-week period. Two lessons are released each week – one on Wednesday and one on Friday. The final exam is released consecutively with the 12th lesson. You will then have two weeks to complete the exam.
- What does "Self-Paced" mean? Self-Paced Tutorial courses are open enrollment, meaning you can enroll and start a course any time it is convenient. After enrolling, you will receive all lessons immediately and have three months access to complete the course content. Self-Paced Tutorial courses do not have extensions.

MORE THAN A HUNDRED CLASSES TO CHOOSE **FROM SUCH AS:** Accounting, Business, Office and Sales, Business Writing, Communications, Computer Programming, Entrepreneurship and Small Business, Finance and Investing, Grant Writing and Non-Profit, Graphic and Web Design, Language, Management and Law, Personal Computers, Test Prep, IT Test Prep.

Most six-week courses ONLY

#### **ACCOUNTING**

Accounting Fundamentals I Accounting Fundamentals II Purchasing Fundamentals QuickBooks

#### **BUSINESS, OFFICE AND SALES** Administrative Assistant Applications

Administrative Assistant Fundamentals Effective Selling High Performance Organization High Speed Project Management Introduction to Business Analysis Keyboarding Mastery of Business Fundamentals

Professional Sales Skills Total Quality Fundamentals Using Social Media in Business

#### **BUSINESS WRITING**

Business and Marketing Writing Effective Business Writing Fundamentals of Technical Writing How to Make Money from Your Writing Research Methods for Writers Resume Writing Workshop The Craft of Magazine Writing The Keys to Effective Editing Write Effective Web Content

#### COMMUNICATIONS

Achieving Success with Difficult People Individual Excellence Interpersonal Communication Keys to Effective Communication Mastering Public Speaking Skills for Making Great Decisions

#### **COMPUTER PROGRAMMING**

Introduction to CSS3 and HTML Introduction to C# Programming Introduction to C++ Programming Introduction to Cybersecurity Introduction to Java Programming Introduction to JavaScript Introduction to SQL Introduction to Python 2.5 Programming Introduction to Visual Basic

#### ENTREPRENEURSHIP AND **SMALL BUSINESS**

Marketing Your Business on the Internet Small Business Marketing on a Shoestring Start and Operate Your Own Home-Based

Start Your Own Small Business Starting a Consulting Practice

#### FINANCE AND INVESTING

Introduction to Stock Options Keys to Successful Money Management Personal Finance Real Estate Investing Introduction to Stock Options Stocks, Bond and Investing: Oh, My! The Analysis and Valuation of Stocks Where Does All My Money Go?

#### **GRANT WRITING AND NONPROFIT**

Get Grants! **Grant Proposal Writing** Grant Writing A to Z A to Z Grant Writing II – Beyond the Basics Marketing Your Nonprofit Nonprofit Fundraising Essentials Nonprofit Management, Introduction Starting a Nonprofit

#### LANGUAGE

Beainnina French

Conversational Japanese Discover Sign Language Instant Italian Speed Spanish Speed Spanish II Speed Spanish III Spanish for Law Enforcement Spanish for Medical Professionals Spanish for Medical Professionals II

#### **GRAPHIC AND WEB DESIGN**

Introduction to InDesign CC Introduction to Lightroom Classic C Introduction to Photoshop CC Creating Web Pages Creating WordPress Websites Designing Effective Websites

#### MANAGEMENT AND LAW

**Building Teams That Work** Creating a Successful Business Plan **Employment Law Fundamentals** Leadership Managing Customer Service Managing Remote Teams Fundamentals of Supervision and Management I Understanding the Human Resources Function Workers' Compensation

#### PERSONAL COMPUTERS

Computer Skills for the Workplace Introduction to Microsoft Access 2019 Introduction to Microsoft Excel 2019 Microsoft PowerPoint Microsoft Project Introduction to Windows 10 Introduction to Microsoft Word 2019 PC Security, Introduction PC Troubleshooting Understanding the Cloud

#### TEST PREP

**GED Prep GMAT Prep** GRE Prep I and II Praxis Core Preparation SAT/ACT Prep Part I Teas Prep I Teas Prep 2 SAT/ACT Prep Part 2

#### IT TEST PREP

CompTIA A+ Certification Prep 1: Hardware CompTIA A+ Certification Prep 2: Software CompTIA A+ Certification Prep 3: Network/

For detailed course descriptions, pricing, even more classes and to register go to: Professional.PierceCE.com



## CAREER PROGRAMS

NONCREDIT ONLINE

#### ARE YOUR UNEMPLOYMENT BENEFITS RUNNING OUT?

If you are currently receiving WA unemployment benefits, you might be eligible for special funding for in-demand, noncredit professional programs.

Find approved courses on Career Bridge at CareerBridge.wa.gov

- Some programs qualify for WorkSource/WIOA funding. Call 253-840-8452 for assistance.
- Some programs qualify for Trade Adjustment Act (TAA) funding.
- Employer payments and company vouchers are accepted for these courses. Call 253-840-8452 for more information.
- Approved for **MyCAA military spouse funding** (\$4,000 per person).
- Under the **Fee Installment Plan**, you can make up to three interest-free payments. Contact cashiering at cashiering@pierce.ctc.edu or 253-964-6700.

#### **BOOT CAMPS** COMPLETE IN 6 MONTHS OR LESS

Cisco CCNA Associate & CyberOps Associate Training Boot Camp 60 hours, \$3,999

CompTIA Security+ Training Boot Camp

45 hours, \$2,799

Cybersecurity Boot Camp 6 months, 595 hours, \$4,275

Ethical Hacking Dual Certification Boot Camp (CEH and PenTest+) 45 hours, \$4,599

Microsoft Azure Dual Certification Boot Camp 63 hours, \$4,399

Software Engineering Boot Camp 6 months, 290 hours, \$4,275

#### www.pierce.ctc.edu/ce-bootcamps

#### **ADMINISTRATIVE**

Certified Administrative Professional 6 months, 100 hours, \$1,795

(Exam voucher included)

Certified Administrative Professional with Microsoft Office Specialist (MOS) Associate

12 months, 345 hours, \$3,445 (Exam Voucher Included)

Certified Bookkeeper with Microsoft Excel

**12 months, 210 hours, \$2,495** (Fxam Voucher Included)

Executive Assistant 12 months, 460 hours, \$3,595

(Exam voucher included)

Professional Bookkeeping with QuickBooks Online with Payroll Practice and Management

**12 months, 200 hours, \$3,845** (Exam voucher included)

#### **ADMINISTRATIVE MEDICAL**

Medical Billing and Coding 12 months, 370 hours, \$2,995 (Exam youcher included)

Certified Inpatient Coder 6 months, 170 hours, \$2,695 (Exam youcher included)

Certified Outpatient Coder 6 months, 200 hours, \$2,995 (Exam youcher included)

ICD-10 Medical Coding 6 months, 200 hours, \$1,795 Administrative Dental Assistant 6 months, 150 hours, \$1,995

Advanced Hospital Coding and CCS Prep

6 months, 100 hours, \$1,895 (Exam voucher included)

Certified Health Unit Coordinator 6 months, 120 hours, \$1,495 (Exam voucher included)

Certified Risk Adjustment Coder 6 months, 160 hours, \$1,495 (Exam voucher included)

Certified Medical Administrative Assistant

6 months, 160 hours, \$1,895 (Exam voucher included)

Certified Medical Administrative Assistant + Medical Terminology 9 months, 220 hours, \$1,995 (Exam youcher included)

Certified Medical Administrative Assistant with Certified Electronic Health Records Specialist + Medical Terminology

12 months, 354 hours, \$2,745 (Exam voucher included)

Medical Interpreter (Spanish/English) 9 months, 200 hours, \$2,595

Certified Pharmaceutical Sales Representative

6 months, 110 hours, \$ 2,195 (Exam Voucher Included)

Certified Professional Medical Auditor 6 months, 80 hours, \$1,695
(Exam youcher included)

Medical Office Manager (CPPM) 18 months, 555 hours, \$3,995

(Exam vouchers included)

#### **MEDICAL**

Certified Clinical Medical Assistant (CCMA) + Certified Health Records Specialist (CEHRS)

**12 months, 674 hours, \$3,995** (Exam vouchers included)

Certified EKG Technician 12 months, 170 hours, \$1,995 (Exam voucher included)

Certified Physical Therapy Aide 9 months, 190 hours, \$2,145 (Exam Voucher Included)

Hemodialysis Technician 12 months, 205 hours, \$3,595 (Tools Included)

Personal Care Aide Training 12 months, 200 hours, \$2,295

Pharmacy Technician
12 months, 400 hours, \$2,995
(Exam voucher included)

Professional Recovery Coach 6 months, 60 hours, \$1,695

Sterile Processing Technician 12 months, 190 hours, \$2,795

#### **BUSINESS**

Accounts Payable Specialist Certification with Microsoft Excel 9 months, 100 hours, \$1,795 (Exam Voucher Included)

Advertising & Outreach Specialist 6 months, 100 hours, \$1,295

Certified E-Commerce Specialist 9 months, 240 hours, \$3,295

Certified Internal Auditor with Microsoft Excel

**18 months, 300 hours, \$1,295** (Exam vouchers included)

Certified Paralegal
12 months, 225 hours, \$2,695
(Exam voucher included)

Certified Social Media Manager 9 months, 240 hours, \$2,595

Chartered Tax Professional with Microsoft

9 months, 240 hours, \$2,595

The Complete Project Manager with CAMP and PMP Prep 12 months, 250 hours, \$2,575

Human Resources Professional 6 months, 150 hours, \$1,945

Human Resources Professional with Payroll Practice and Management 12 months, 250 hours, \$3,145

Lean Six Sigma Green Belt and Black Belt

12 months, 125 hours, \$2,545 (Exam vouchers included)

Get industry certified in 6 months to a year!

For detailed course descriptions, pricing and to register, go to:

Career.PierceCE.com

Microsoft Office Specialist (MOS) Associate Certification Training 12 months, 330 hours, \$4,395 (Exam Voucher Included)

PMI Risk Management Professional 6 months, 50 hours, \$695

Professional Interpreter 6 months, 40 hours, \$995

#### **CONSTRUCTION AND TRADES**

AutoCAD Certification Training 6 months, 140 hours, \$2,995 (Exam Voucher Included)

Flagging
All Day, 8 hours, \$89
(Certification Card Included)

Foundations of Plumbing 12 months, 145 hours, \$2,995 (Tools Included)

HVAC/R Technician
12 months, 330 hours, \$4,395
(Exam Voucher and tools included)

Robotics in Manufacturing Fundamentals (RMF) 3 months, 30 hours, \$2,395 (Exam Voucher included)

Solar Design Training 3 months, 20 hours, \$1,195

Solar Energy Training 3 months, 40 hours, \$1,095

Wastewater Treatment State
Examination Preparation – Operator in
Training
5 weeks, 30 hours, \$595

Drinking Water Treatment Courses – Operator In Training 5 weeks, 30 hours, \$595

#### **DESIGN AND ART**

Adobe Certified Professional 12 months 220 hours, \$2,795 (3 Exam vouchers included)

Graphic Design with Photoshop 9 months, 130 hours, \$2,445 (Software included)

Front End Web Developer 6 months, 160 hours, \$1,995

Marketing Design Certificate 12 months, 360 hours, \$3,295

Multimedia Arts Certificate 12 months, 360 hours, \$3,545

Web Design Professional 12 months, 384 hours, \$3,345

#### INFORMATION TECHNOLOGY

Certified Ethical Hacker 6 months, 100 hours, \$2,895 (Exam voucher included)

Certified Java Developer 6 months, 140 hours, \$1,595 (Exam Voucher Included)

Certified Information Systems Security Professional (CISP) 6 months, 150 hours, \$1,995

CompTIA A+ Certification Training 6 months, 595 hours, \$4,275 (Vouchers Included)

Computer Hacking Forensics Investigator (CHFI) 6 months, 100 hours, \$2,895 (Exam Voucher Included)

Management for IT Professionals 6 months, 390 hours, \$2,295

Python Developer 6 months, 155 hours, \$995

#### SLIPPLY CHAIN

Certified Manufacturing Associate (CMfgA)

3 months, 35 hours, \$795

**Certified Supply Chain Professional** 6 months, 120 hours, \$2,295

Freight Broker/Agent Training 6 months, 100 hours, \$1,895



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## REGISTER NOW

BIZ FAIR IS RETURNING TO PIERCE COLLEGE PUYALLUP ON SEPTEMBER 21

BizFair is THE event that all current and aspiring small business owners should attend! This year will be the 28th annual Biz Fair, the longest running all government and nonprofitrun small business fair in Washington State. BizFair is always FREE to attend and open to everyone.

- Sharpen your business skills by attending educational seminars led by industry experts.
- **Learn** about valuable small business resources by visiting the Exhibition Hall staffed by representatives from federal, state and local agencies, and local nonprofit organizations.
- Connect with technical assistance providers and small business supporters in a no-sales environment.

RSVP to attend and stay tuned to event details at: www.bizfair.wa.gov



## GETTING STARTED INFORMATION SESSIONS

Pierce College is now offering virtual Getting Started Information Sessions via Zoom. These sessions will last roughly 30 minutes and are designed for prospective students that have not completed any of our getting started steps yet. The sessions will include:

- Applying for admissions
- Financial aid information
- Placement testing
- General O&A

For more information www.pierce.ctc.edu/visit

#### THE PIERCE COLLEGE LEADERSHIP TEAM

**BOARD OF TRUSTEES** 

**Therese Pasquier,**Board Chair

Clemencia Castro-Woolery, Vice Chair

Lauren Adler Lisa Boyd **CHANCELLOR AND PRESIDENTS** 

Julie A. White, Ph.D. Chancellor and CEO

Matthew A. Campbell, Ed.D.
President, Pierce College Fort Steilacoom

**Chio Flores, Ph.D.**President, Pierce College Puyallup

#### **DIRECTORY** Visit www.pierce.ctc.edu or call

#### FORT STEILACOOM PUYALLUP

**Information** 253-964-6500 253-840-8400

**Admissions** 253-964-6501

www.pierce.ctc.edu/admissions

Advising Center 253-964-6705 253-840-8431 www.pierce.ctc.edu/advising

**Financial Aid** 253-964-6544 253-964-6544

www.pierce.ctc.edu/financial-aid

**Registration** 253-964-6615 253-840-8413

www.pierce.ctc.edu/register-and-pay

**Bookstore** 253-964-6508 253-840-8411

www.pierce.ctc.edu/bookstores

**Campus Safety** 253-444-0325

www.pierce.ctc.edu/campus-safety

**Testing Center** 253-964-6521 253-840-8343

www.pierce.ctc.edu/testing-centers

For directions, campus maps and building floor plans, visit: www.pierce.ctc.edu/maps

For parking permits, courtesy services, traffic/parking rules, student code of conduct, district policies and more, visit www.pierce.ctc.edu/campus-safety.

Pierce College offers bachelor's degrees, associate degrees, and professional certificates in numerous programs of study (www.pierce. ctc.edu/). Career training opportunities prepare students for work in the fields like business, computers and technology, health care, communications and education. The college also offers adult basic education classes, English as a second language (ESL) classes, and community and continuing education classes.

Pierce College welcomes all students. Advisors (www. pierce.ctc.edu/advising) help resolve issues, answer questions, and provide information about the next best steps based on each individual's needs. The college ensures that the lack of English language skills is not a barrier to education, access to services, or activities.

Pierce College supports and values the dignity of each member of its community and visitors, and is committed to maintaining an environment free from discrimination and harassment. This commitment applies to all levels and areas of operations and programs and is intended to ensure that all students and employees are provided equitable opportunities to realize their goals and to function safely and effectively within the Pierce College environment.

Pierce College recognizes its responsibility under state laws and their implementing regulations to investigate, resolve, implement corrective measures, and monitor the educational nvironment and workplace to stop, remediate, and prevent discrimination on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation. gender identity, marital status, creed, religion, honorably discharged veteran or military status or use of a trained guide dog or service animal. Pierce College prohibits discrimination against and harassment of members of these protected classes, as well as any additional class protected by local state or federal law. Any individual found to be in violation of this policy will be subject to disciplinary action up to and including the possibility of exclusion from Pierce College facilities, dismissal from Pierce College as a student, and/or dismissal from employment,

Members of the college community, guests, or visitors who believe they have been the subject of discrimination or harassment should report the incident or incidents to the District Title IX/EEO Coordinator identified below. If the complaint is against that Coordinator, or if for some other reason a report cannot be made to the Coordinator, the complainant should report the matter to one of the alternate designees listed below.

District Title IX/EEO Coordinator Holly Gorski Pierce College Fort Steilacoom Cascade Building, Room 207 9401 Farwest Drive SW Lakewood, WA 98498-1999 253-964-6519 | HGorski@pierce.ctc.edu

District Section 504 Coordinator Tami Jacobs Pierce College Fort Steilacoom Cascade Building, Room 380 9401 Farwest Drive SW Lakewood, WA 98498-1999 253-964-6581 | tjacobs@pierce.ctc.edu

District Affirmative Action Officer Paula Henson-Williams 253-864-3229 | phenson@pierce.ctc.edu

District Title IX Coordinator - Pierce College Sean Cooke 253-840-8472 | scooke@pierce.ctc.edu

Deputy Title IX Coordinator - District Athletics Duncan Stevenson

253-964-6612 | dstevenson@ pierce.ctc.edu

Deputy Title IX Coordinator - Pierce College Puyallup – Agnes Steward – 253-840-8403 asteward@pierce.ctc.edu

Deputy Title IX Coordinator - Pierce College Fort Steilacoom – Tami Jacobs - 253-964-6581 tjacobs@pierce.ctc.ed

Deputy Title IX Coordinator - Pierce College at Joint Base Lewis-McChord – Kelly Benson -253964-6716 - kbenson@pierce.ctc.edu

Information on how to report concerns about behavior that may have a negative impact on the climate can be found at www.pierce.ctc.edu/ complaint-process. All reports of negative and inappropriate behaviors will be taken seriously. We believe that hearing about concerns presents an opportunity to consider any necessary improvements. Attempting to prevent someone from reporting a concern, and retaliating or attempting to encourage others to retaliate against someone who has raised concerns will not be tolerated.

Please also see our Discrimination and Harassment policy at www.pierce.ctc.edu/ policydiscrimination-and-harassment

LIMITATION OF LIABILITY: The college's total liability for claims arising from a contractual relationship with the student in any way related to courses or programs shall be limited to the tuition and expenses paid by the student to the college for those courses or programs. In no event shall the college be liable for any special, indirect, incidental or consequential damages, including but not limited to loss of earnings or profits.

All students are advised that the Pierce College Marketing & Communications Office takes photographs and shoots videos throughout the year which may include images (as well as audio/video recordings of voices) of members of the student body and reserves the right to use them for publicity, promotional and marketing purposes. The College also reserves the right to take photographs of campus facilities and scenes, events, faculty, staff and students for promotional purposes in any areas on campus or at any Pierce College-sponsored event off campus where subjects do not have a normal and reasonable expectation of privacy. All such photographs and videos are defined as "Directory Information and are the property of Pierce College and may be used for Pierce College promotional purposes (e.g, electronic and printed publications, websites, classroom use, college ads, etc.) without prior permission of the subjects

As a general practice, there is no attempt to collect individual photo release forms from students. Instead, we make the assumption that Pierce College students are our best resources for marketing the College and that they will welcome involvement in these activities. However, students who do not wish to have their images/voices used for this purpose must stipulate this in writing to Marketing & Communications at the beginning of the quarter. It is also expected that such students will excuse themselves from photo/video sessions and inform the Pierce College photographer/videographer that they do not wish to be included.

CONTENT DISCLAIMER: Pierce College has made every reasonable effort to provide information that is accurate at the time of publication. However, the college reserves the right to make appropriate changes in policies, procedures, calendars, requirements, programs, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of any such changes. Nothing contained herein shall be construed to create any offer to contract or any contractual rights.

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