

2024-2025 Independent Verification Worksheet (V5)

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. If there are differences, your FAFSA information may be corrected. **We may ask for additional information and will contact you through your student email.**

Be sure to complete ALL sections of this form. Any delay in submitting this form in its entirety, along with all required documents will delay having financial aid disbursed. You must complete, sign this worksheet, attach any required documents, and submit to the financial aid office at Pierce College.

A. Student's Information

_____ Student ID #: _____
Last Name First Name

Office Use Only:

Date Form Received: ___/___/___

Current ISIR # ___ FA Initials: ___

B. Student's Household Information

List below the people in your household. Be sure to include:

- Yourself
- Your spouse, if married.
- Your and/or your spouse's children if you and/or your spouse will provide more than half of their support from July 1, 2024, to June 30, 2025, even if the child does not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

Include the name of the college for any household member who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2024, and June 30, 2025.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Marty Jones (example)</i>	<i>21</i>	<i>Brother</i>	<i>Pierce College</i>	<i>Yes</i>
		<i>Self</i>		

Office Use Only: # in Family _____ # in College _____

C. Student's Income Information

Check only ONE box below that applies. Please read all options carefully before making your selection:

- I (and spouse if applicable) have attached my 2022 Tax Return Transcript (See instructions below), or a **signed** copy of my 2022 income tax return 1040
- I (and spouse, if applicable) filed **separately** and have attached both mine and my spouse's 2022 Tax Return Transcript (See instructions below), or a **signed** copy of our 2022 income tax return 1040
- I (and spouse, if applicable) have successfully used the FAFSA's IRS (Internal Revenue Service) Data Retrieval Tool to load and submit my income information onto the FAFSA (Free Application for Federal Student Aid).
- I (and my spouse – if applicable) was not employed and had no income earned from work in 2022. I will submit a "Verification of Nonfiling Letter" to the Financial Aid Office.
 - Please submit the 4506-T form to the IRS To receive the Verification of Nonfiling Letter. <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> - you will want to check box 7.
- I (and my spouse – if applicable) was employed in 2022 but will not and am not required to file a 2022 income tax return with the IRS. I will submit a "Verification of Nonfiling Letter" to the Financial Aid Office and a copy of my 2022 W2s as follows:
 - Please submit the 4506-T form to the IRS To receive the Verification of Nonfiling Letter. <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> - you will want to check box 7.

List below the names of ALL the student's (and spouse's –if applicable) employers and the amount earned from each employer in 2022. Attach copies of all 2022 IRS W-2 forms issued to the student (and spouse –if applicable).

Employer's Name	2022 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Shop (example)</i>	<i>\$2000</i>	____ Yes ____ No
		____ Yes ____ No
		____ Yes ____ No
		____ Yes ____ No

- I (and spouse, if applicable) filed an Amended IRS Income Tax Return **or** I was granted a Filing Extension by the IRS **or** I was a victim of IRS Identity Theft **or** I filed a Non-IRS Income Tax Return. *I will contact the Financial Aid Office for detailed instructions on how to complete verification.*

How to request a copy of your 2022 Tax Return Transcript from the IRS

1. Go to www.irs.gov
2. Select "Get Transcript by Mail" or "Get Transcript Online" (*if you filed your taxes separately, you may need to provide information for the person listed first on your taxes*)
3. Provide the primary taxpayer's Social Security Number, Date of Birth, Street Address, and Zip or Postal Code
4. Select "Tax Return Transcript" under Type of Transcript
5. Select the appropriate tax year
 - *To order a Tax Return/Transcript by phone: (800) 908-9946
6. Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form

On _____, before me, _____, personally
Date Notary's name

appeared, _____, and proved to me on basis of satisfactory evidence
Printed name of signer

of identification _____ to be the above-named person who signed
the
Type of government-issued photo ID provided

foregoing instrument.

WITNESS my hand and official seal

Notary signature

My commission expires on _____
Date



E. Certification and Signature

By signing this worksheet, I certify that all of the information reported is complete and correct. I also acknowledge that I have read and agree to comply with all verification policies as stated by Pierce College. **Failure to submit information in a timely fashion may result in the application being filed as inactive** with no further consideration and no federal aid for the academic year. Student must sign:

Student Signature

Date

Did you remember to:

- Complete and sign this worksheet
- Attach 2022 Tax transcript(s), Income Tax Return, W-2 forms if applicable, and/or Verification of Nonfiling Letter
- Submit this form and other required documents to the Financial Aid Office at Pierce College.