

Instructions for Pierce College Online Vaccination or Exemption Verification

1. In MyPierce, go to the “My Tools” dropdown menu and click on “Immunization Verification.” If you haven’t used the MyPierce portal before, visit the portal for [instructions and support information](#).
2. At the bottom of the Immunization Verification Page, use the drop-down menu to select the option that applies to you:
 - Vaccination Verification
 - Medical Exemption
 - Religious Exemption
3. For exemptions, download and complete your form, then provide a scan or photo file as directed using “Submit File Upload.” Be sure to check the box that certifies your submission.
4. For Vaccination Verification, provide a scan or photo file of your vaccination card as directed using “Submit File Upload.” Be sure to check the box that certifies your submission.
5. Your verification upload process is complete. You can return to the Immunization Verification page to check progress toward college approval at the bottom under “Your Uploaded Files.”

Please note: Due to processing times, you may continue to receive daily notifications after you complete the upload process until your upload has been verified. If you continue to receive messages after your status is “Approved,” please reach out to helpverifyvax@pierce.ctc.edu.