

Annex 1: COVID-19 Exposure Control, Mitigation, and Recovery Plan Supplementary Safety Plan

Supplementary Safety Plan

This form is an extension of the College’s [COVID-19 Exposure Control, Mitigation, and Recovery Plan](#) (CECMRP) and documents how personnel charged with implementing this supplementary plan (COVID-19 Supervisors) will ensure compliance with general safety requirements (see below) within subordinate unit operational spaces and areas of control. COVID-19 Supervisors are ideally personnel in a position of authority to implement safety requirements.

Instruction:

Deans or directors or above please provide information (as applicable) concerning COVID-19 Supervisors within your subordinate units charged with implementing the safety requirements listed below for their respective area(s) of responsibility. Please submit to Jeff and Jose for processing. See contact information below.

Dean, Director or above approving this supplemental plan:

Division/Dept. Title: _____ **Date Submitted:** _____ **Academic YR:** _____ **QTR:** _____

COVID-19 Supervisor	Subordinate unit	Bldg./Campus Area	Rm #	Session days and times (instructional)
John Smith	English 102	Cascade	106	Tues and Thurs 8-9; 10-12

Note: Please attach extended list if needed

General COVID-19 Safety Requirements If the requirements listed below cannot be implemented in the areas listed above please state why and what can be done to facilitate implementation.	Requirement Implemented	
	YES	NO
Wear a face covering unless alone in a room or more than 3 feet away from others outside		
Maintain physical distancing of 3 feet between persons		
Require persons to submit daily Health Check Form		
Inform persons of availability of wipes to clean personal spaces prior to occupying		
Ensure persons have completed the “ Return to Worksite Coronavirus Education ” module		
Reporting positive COVID-19 cases and exposures		
Inform persons of return to campus protocol after contracting or being exposed to COVID-19		
Comments: 		

Note: The CECMRP includes comprehensive information concerning safety requirements: See [Coming to Campus](#) page, “Additional Information” section.

Related informational links

- [Frequently Asked Questions](#)
- [COVID-19 Information Center](#)
- [Returning to Campus](#)

For questions, concerns or comments concerning this form or other COVID-19 related issues please contact:

- Jeff Schneider, District Director of Campus Safety, Office: 253-964-6221, Email: jschneider@pierce.ctc.edu
- Jose Nieves, District Health and Safety Specialist (HR), Office: 253-964-6632, Email: jnieves@pierce.ctc.edu