

**BACHELOR OF APPLIED SCIENCE IN TEACHING**

RECOMMENDATION / REFERENCE FORM

**Two of the three required references should be from current supervisors or others who have formally evaluated your work.**

PLEASE PRINT: I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, BAS in Teaching Program applicant, give my permission to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, to complete this reference form and place it in a sealed envelope to be submitted with the completed application packet.

Per provisions of Part 99 of Title 45 of the Code of Federal Regulations on the confidentiality of the completed statement, the applicant has selected one of the following two options (a) or (b) by initialing in one of the appropriate spaces.

\_\_\_\_\_\_ (a) I understand the completed statement will be held in confidence from me by the BAS in Teaching Program.

\_\_\_\_\_\_ (b) I understand that I have the right to inspect and review the completed statement.

Applicant’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have known the applicant for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (months/years). I was the applicant’s 🞏 supervisor, 🞏 co-worker, 🞏 teacher/professor, 🞏 other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of school, business, etc.).

\_\_\_\_\_ I highly recommend this applicant

\_\_\_\_\_ I recommend this applicant

\_\_\_\_\_ I recommend this applicant with reservations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ I do not recommend this applicant

Would you hire/rehire this applicant? YES\_\_\_\_\_ NO\_\_\_\_\_

Recommender’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Use fill out the grid on the next page. Use an additional sheet of paper to express any further comments about this applicant, if needed.

Please place this form in a sealed envelope and sign your name on the seal. Then, give the envelope to the applicant to submit with his/her application packet.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| This person… | Strongly Agree | Agree | Disagree | Strongly Disagree | Not enough information to rate | Comments |
| **Diversity:** |  |  |  |  |  |  |
| Treats people with civility, empathy, and respect |  |  |  |  |  |
| Values diversity |  |  |  |  |  |
| **Teaching:** |  |  |  |  |  |
| Genuinely likes and enjoys working with children |  |  |  |  |  |
| Plans and implements a developmentally appropriate curriculum |  |  |  |  |  |
| Understands of the role of a teacher in a child’s life |  |  |  |  |  |
| Builds professional relationships with children and families |  |  |  |  |  |
| Teaches with intentionality |  |  |  |  |  |
| Engages in reflective practice |  |  |  |  |  |
| **Professionalism:** |  |  |  |  |  |
| Has a strong set of ethics, including understanding confidentiality and mandated reporting |  |  |  |  |  |
| Shows effective communication skills (both verbal and written) |  |  |  |  |  |
| Is professional: appropriate in interactions, attire, punctuality, reliability, strong work ethic, etc |  |  |  |  |  |
| Displays resiliency in difficult and/or stressful times |  |  |  |  |  |
| Has the academic skills necessary to succeed in a bachelor’s degree program |  |  |  |  |  |
| Has good organizational skills/ Has good time management |  |  |  |  |  |
| Consistently produces high quality work |  |  |  |  |  |
| **Leadership and Team Work** |  |  |  |  |  |
| Works well as a member of a team |  |  |  |  |  |
| Accepts constructive criticism and uses it to grow |  |  |  |  |  |
| Enjoys the learning process/is a lifelong learner |  |  |  |  |  |
| Advocates for children, families, and the field of early childhood education |  |  |  |  |  |
| Has strong leadership skills or leadership potential |  |  |  |  |  |